

Homeward Bound, Addison County's Humane Society Volunteer Job Description

Title: CCR Housekeeper

Reports To: Shelter Staff

Job Summary: The CCR Housekeeper position serves to provide daily morning cleaning of the three community cat rooms in Catland. This position may be filled by a youth volunteer working one-on-one with a 21+ adult.

Responsibilities:

- Shake out bedding and replace as needed
- Wipe down walls, cubbies, glass
- Wash and refill dry food dishes
- Wash and refill litter boxes
- Vacuum and mop floors
- Vacuum cat furniture
- Tidy cat porches as needed and replace bedding as needed

Requirements:

- Regular 2-hour once-weekly 9-11 am commitment